**Coaching Services Agreement**

# Coach’s Agreement

I agree to serve as your coach, to partner with you to identify and achieve your professional goals.

I will offer you the opportunity to see real changes in your professional life, and support you while you seek to implement the growth and developmental changes you desire. Your determination and commitment will greatly impact your success.

I am trained as a coach in this relationship. If any issues come up for you that should be handled by a licensed therapist or physician, I will ask that you attend to your health by contacting the appropriate professional.

As your coach, I will bring attentive listening, understanding, belief in you, and commitment to your success. You can expect me to challenge you, offer fresh perspectives, make requests, acknowledge your achievements, and guarantee the utmost confidentiality in this powerful relationship.

# CHANGES

If you need to reschedule your session, I ask that you try to give me 24-hours notice. If you must cancel a session at the last minute, we will try to make it up within the month, but I can’t always guarantee that will be possible. My clients are a priority to me and if, on occasion, I need to reschedule I will make every effort to give you ample notice and we will reschedule your appointment to best fit your schedule.

# CHALLENGES

If I ever say or do something that upsets you or doesn’t feel right, please bring it up. I promise to make it right and do what is necessary for you to be satisfied. We will work as a team. I value truth and expect you to tell me if I overstep any boundaries.

***Client Agreement***

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ commit to the following:

* To actively participate in the scheduled consultation and coaching time with The Dash Group. Cancellation of scheduled time should be 48 hours in advance if coaching is in person and requires travel and 24 hours if coaching is by phone.
* To work monthly on the designated development issues as prioritized with my coach.
* To communicate monthly with my coach about the goals accomplished, current challenges, and areas of needed support.
* To stay focused on this process and agree to honor the timelines that have been mutually agreed upon in order for the recommended changes to be implemented and issues addressed.
* To actively work on my leadership skills and participate in various training events to ensure consistent growth.
* To keep lines of communication open so that issues can be addressed immediately.

Each participant is responsible for ownership of their professional outcomes/results and is not the responsibility of The Dash Group.

This agreement will be effective upon signatures of both parties.

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Coaching Client Date

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The Dash Group Date